Table 2 (continued):

Action Code	Action Description
C	Change the Name of This Basket—Change the name of any mail basket in your mailbox except the "IN" and "WASTE" baskets. (*Available with all message readers.*)
CD	Change Detail—Change your view to detailed information, when summary information is displayed or change to summary information when detailed information is displayed. (*Not available with the Classic message reader.*)
D	Delete Messages—Move messages to the "WASTE" basket. The messages are *not* permanently deleted from your mailbox or the system until all recipients delete or terminate the message. (*Available with all message readers.*)
F	Forward Messages—Send messages to another individual or group of individuals. (*Available with all message readers.*)
FI	Filter Messages—Filter messages in a basket based on mail filters you've previously established for your mailbox. (*Available with all message readers.*)
H	Headerless Print Messages—Print messages without the print and header information to any device that you choose. MailMan only prints the body of the message. (*Available with all message readers.*)
L	Later Messages—Make messages "new" for a specified later date and time; it can act as a reminder. (*Available with all message readers.*)
N	New Message List—List all new messages in a mail basket. (*Available with all message readers.*)
NT	New Toggle—Use this toggle to make messages "new" or "not new." (*Added with Patch XM*7.1*110; Available with all message readers.*)
O	Opposite Selection Toggle (for subsequent group action)—Use this toggle to deselect previously selected messages and select previously unselected messages from a list of messages. This action code is only available when messages have been selected for subsequent group action. (*Not available with the Classic message reader.*)
P	Print Messages—Print messages to any device you choose. (*Available with all message readers.*)
Q	Query (Search for) Messages in This Basket—Search for messages based on criteria you enter. (*Available with all message readers.*)

Table 2: Action Codes—Basket Message Lists (continued)